

DHIRAJLAL GANDHI COLLEGE OF TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL

DGCT/IQAC/MOM/2015-2016/01

Date: 15.06.2015

CIRCULAR

Sub.: Action plan for the Academic year – 2015-16

The Internal Quality Assurance Cell (IQAC) meeting is to be held on 18.06.2015 in Board Room at 10.00am. All the members are requested to attend the meeting. The agenda for the meeting is as follows.

AGENDA:

1. Competency development for teaching and non-teaching faculty
2. Academic and Administrative Audit(AAA)
3. Co-curricular and Extra-curricular activities
4. Teaching and Learning
5. Admission Process
6. In-plant Training and Internship for Students
7. Industry Interaction/Collaboration
8. Research and Development
9. Placement & Training
10. Infrastructure Development
11. Value added Programs


IQAC Coordinator


Chairperson IQAC

Director – IQAC discussed the following points:

S.No.	Points Discussed	Action Plan	Responsibility
1	Competency development for teaching and non-teaching faculty	<ul style="list-style-type: none"> HoD's are asked to conduct Faculty development program for both teaching and non teaching staff members. 	All HOD's
2	Academic and Administrative Audit(AAA)	<ul style="list-style-type: none"> Academic Audit and Administrative Audit needs to be done by Internal & External Auditors. 	IQAC Coordinator
3	Co-curricular and Extra-curricular activities	<ul style="list-style-type: none"> Staffs are asked to organize events like Symposium, Engineers day, Cultural day and Sports Day to enhance the co-curricular and extra-curricular activity for the students. Students also encouraged attending the programs outside the college. 	All HOD's
4	Teaching and Learning	<ul style="list-style-type: none"> Staff should prepare different strategies to minimize the gap between student's knowledge and skill. Utilization of Books, Journals and E-Resources. Planned to conduct Teaching and Learning methodologies for faculty members. 	All HOD's
5	Admission Process	<ul style="list-style-type: none"> To create awareness about Counseling program has to be conducted for School students. Before the commencement of academic year bridge course should be planned for the first year. 	Admission Coordinator
6	In-plant Training and Internship for Students	<ul style="list-style-type: none"> Students from all the departments have to undergo In-plant training, Internship and Hands-on practices 	Director – Placement & Training
7	Industry Interaction/Collaboration	<ul style="list-style-type: none"> To meet the industrial needs, MOU's/Collaborations with different industries has been planned to improve the job opportunities of the graduates. To arrange guest lectures and planning for industrial visits. 	All HOD's and Director – Placement and Training
8	Research and Development	<ul style="list-style-type: none"> Faculty members are encouraged to write articles for publication in 	Coordinator– R&D

		journals and to present papers in National and International Conferences.	
9	Placement & Training	<ul style="list-style-type: none"> • Provide Training in Aptitude, Technical and Soft skills. • More than 90% of the willing students should get placed within Feb 2016. 	Director – Placement and Training
10	Infrastructure Development	<ul style="list-style-type: none"> • The infrastructure and development committee scrutinizes the requirements once in the semester. 	IQAC Chairperson
11	Value Added Program(VAP)	<ul style="list-style-type: none"> • Planned to conduct Value added programs for the upcoming year. • Encourage the students to enroll their names at the earliest 	All HOD's


IQAC Coordinator


Chairperson IQAC

DHIRAJLAL GANDHI COLLEGE OF TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL

DGCT/IQAC/MOM/2015-2016/02

Date: 20.05.2016

CIRCULAR

Sub.: Progress in implementation of action plan for the academic year – 2015-16

The Internal Quality Assurance Cell (IQAC) meeting is to be held on 23.05.2016 in Board Room at 11.00am. All the members are requested to attend the meeting. The agenda for the meeting is as follows.

AGENDA:

1. Competency development for teaching and non-teaching faculty
2. Academic and Administrative Audit(AAA)
3. Co-curricular and Extra-curricular activities
4. Teaching and Learning
5. Admission Process
6. In-plant Training and Internship for Students
7. Industry Interaction/Collaboration
8. Research and Development
9. Placement & Training
10. Infrastructure Development
11. Value added Programs



IQAC Coordinator



Chairperson IQAC

Director – IQAC discussed the following points and approved:

S.No.	Points Discussed	Action Plan Taken	Responsibility
1	Competency development for teaching and non-teaching faculty	<ul style="list-style-type: none"> 11 Professional development programs were organized for teaching and non-teaching faculty Faculty members have attended 17 programs like FDP / Orientation / STTP / Workshops / Seminars 	All HOD's
2	Academic and Administrative Audit(AAA)	<ul style="list-style-type: none"> Academic Audit and Administrative Audit was conducted by Internal & External Auditors. 	IQAC Coordinator
3	Co-curricular and Extra-curricular activities	<ul style="list-style-type: none"> Organized 9 extension and enriched programs – NSS / NCC / YRC / RED cross Received 8 awards for extension activities More than 2730 Students have participated in the above said extension activities 37 students have received outstanding awards for Sports / Cultural 	All HOD's
4	Teaching and Learning	<ul style="list-style-type: none"> More than 415 students have been graduated. Around 1222 Students benefited by the Career guidance counseling program. 	All HOD's
5	Admission Process	<ul style="list-style-type: none"> Counseling awareness program was conducted for School students. Bridge course was conducted before the academic year. Through Government agencies scholarships 1189 students have benefited. Through Non - Government agencies scholarships 407 students have benefited. 	Admission Coordinator
6	In-plant Training and Internship for Students	<ul style="list-style-type: none"> Students have undergone Fieldwork / internship / Project work in various companies, 	Director – Placement & Training
7	Industry Interaction/Collaboration	<ul style="list-style-type: none"> To improve the job opportunities of the graduates 18 MOU's / Collaborations with different industries have been signed. 	All HOD's and Director – Placement and Training
8	Research and Development	<ul style="list-style-type: none"> Faculties with PhD's are more 	Coordinator– R&D

		<p>than 14.</p> <ul style="list-style-type: none"> • Received 4 projects from Non - Government Agencies • Non - Government Agencies provided 21.35 Lakhs for projects. • Faculties attended 21 workshops / Seminars / Conference on research methodology / IPR / Entrepreneurship • Faculty members published 29 Journals and published in 41 National and International conference proceedings. 	
9	Placement & Training	<ul style="list-style-type: none"> • Provided Training in Aptitude, Technical and Soft skills. • 287 Students got placed in various campus drives. 	Director – Placement and Training
10	Infrastructure Development	<ul style="list-style-type: none"> • For the infrastructure maintenance about 350 Lakhs has been spent. • For the purchase of books / E-books / Journals / E-Journals, 7.37 Lakhs has been spent. • 48 MBPS bandwidth of internet connectivity has been provided 	IQAC Chairperson
11	Value Added Program(VAP)	<ul style="list-style-type: none"> • Conducted 22 Add-on programs. • Students more than 2115 have enrolled in Add on and got Certification. 	All HOD's


IQAC Coordinator


23/5/16
Chairperson IQAC