

DHIRAJLAL GANDHI COLLEGE OF TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL

DGCT/IQAC/MOM/2016-2017/01

Date: 10.06.2016

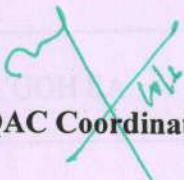
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Sub.: Action plan for the Academic year – 2016-17

The Internal Quality Assurance Cell (IQAC) meeting is to be held on 13.06.2016 in Board Room at 11.00am. All the members are requested to attend the meeting. The agenda for the meeting is as follows.

AGENDA:

1. Teaching and Learning
2. Examination and Evaluation methods
3. Research and Development
4. Placement & Training
5. Competency development for teaching and non-teaching faculty
6. Academic and Administrative Audit(AAA)
7. Industry Interaction/Collaboration
8. Infrastructure Development
9. Value added Programs
10. Co-curricular and Extra-curricular activities
11. Admission Process
12. In-plant Training and Internship for Students


IQAC Coordinator


10/6/16
Chairperson IQAC

Director – IQAC discussed the following points:

S.No.	Points Discussed	Action Plan	Responsibility
1	Teaching and Learning	<ul style="list-style-type: none"> • Need to prepare different strategies to minimize the gap between student's knowledge and skill. • Utilization of Books, Journals and E-Resources. • Planned to conduct Teaching and Learning methodologies for faculty members. 	All HOD's
2	Examination and Evaluation methods	<ul style="list-style-type: none"> • The assessment for theory courses will be carried out by three cycle tests, two intensive tests and one model examination. • Based on internal assessment, four phases of marks needs to be uploaded in the university website. 	IQAC Chairperson & Exam Coordinator
3	Research and Development	<ul style="list-style-type: none"> • To have a continuous learning faculty members are encouraged publish articles and journals and to present papers in National and International Conferences. • In order to conduct national level conferences and workshops every year faculty members and students are encouraged to present and publish papers. 	Coordinator – R&D
4	Placement & Training	<ul style="list-style-type: none"> • Provide Training in Aptitude, Technical and Soft skills. • Company Specific Training (CST) needs to be provided to the students before attending each Placement Interview. • Need to categorize the placement willing and not willing students. • More than 90% of the willing students should get placed within Feb 2016. 	Director – Placement and Training
5	Competency development for teaching and non-teaching faculty	<ul style="list-style-type: none"> • Faculty members should get benefited by attending the Faculty development program. 	All HOD's
6	Academic and Administrative Audit(AAA)	<ul style="list-style-type: none"> • Academic Audit and Administrative Audit needs to be done by Internal & External Auditors. 	IQAC Coordinator

7	Industry Interaction/Collaboration	<ul style="list-style-type: none"> To meet the industrial needs, MOU's/Collaborations with different industries has been planned to improve the job opportunities of the graduates. Encouraged to arrange guest lectures and plan for industrial visits. 	All HOD's and Director – Placement and Training
8	Infrastructure Development	<ul style="list-style-type: none"> The infrastructure and development committee should scrutinize the requirements. 	IQAC Chairperson
9	Value Added Program(VAP)	<ul style="list-style-type: none"> Planned to conduct at least 40 Value added programs for the upcoming year. Encourage the students to enroll their names at the earliest 	All HOD's
10	Co-curricular and Extra-curricular activities	<ul style="list-style-type: none"> Staffs are asked to organize events like Symposium, Engineers day, Cultural day and Sports Day to enhance the co-curricular and extra-curricular activity of the students. 	All HOD's
11	Admission Process	<ul style="list-style-type: none"> Counseling awareness program will be conducted for School students. Bridge course needs to be planned before the academic year 	Admission Coordinator
12	In-plant Training and Internship for Students	<ul style="list-style-type: none"> Students from all the departments have to undergo In-plant training, Internship and Hands-on practices. 	Director – Placement & Training


IQAC Coordinator


Chairperson IQAC

DHIRAJLAL GANDHI COLLEGE OF TECHNOLOGY

INTERNAL QUALITY ASSURANCE CELL

DGCT/IQAC/MOM/2016-2017/02

Date: 19.05.2017

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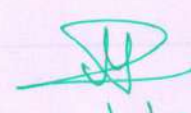
Sub.: Progress in implementation of action plan for the academic year – 2016-17

The Internal Quality Assurance Cell (IQAC) meeting is to be held on 21.05.2017 in Board Room at 11.00am. All the members are requested to attend the meeting. The agenda for the meeting is as follows.

AGENDA:

1. Teaching and Learning
2. Examination and Evaluation methods
3. Placement & Training
4. Competency development for teaching and non-teaching faculty
5. Academic and Administrative Audit(AAA)
6. Industry Interaction/Collaboration
7. Infrastructure Development
8. Value added Programs
9. Co-curricular and Extra-curricular activities
10. Admission Process
11. In-plant Training and Internship for Students


IQAC Coordinator


19/5/17
Chairperson IQAC

Director – IQAC discussed the following points and approved:

S.No.	Points Discussed	Action Plan Taken	Responsibility
1	Teaching and Learning	<ul style="list-style-type: none"> Utilization of Books, Journals and E-Resources. In experiential learning, 106 Courses were included. Around 1649 Students benefited by the guidance of Career counseling. Around 416 students have got graduated. 	All HOD's
2	Examination and Evaluation methods	<ul style="list-style-type: none"> Three cycle tests, two intensive tests and one model examination were conducted for both the semesters Based on internal assessment, four phases of marks uploaded in the university website. Student faculty ratio for examining the students is 1:15 	IQAC Chairperson & Exam Coordinator
3	Research and Development	<ul style="list-style-type: none"> Faculty with PhD's are more than 17 Received 3 projects from Non-Government Agencies Government Agencies provided 6.44 Lakhs for projects Non-Government Agencies provided 16 Lakhs for projects. One faculty member has recognized as a research guide. Faculties attended 24 workshops / Seminars / Conference on research methodology / IPR / Entrepreneurship Faculty members published 25 Journals and published in 50 national and international conference proceeding. 	Coordinator-R&D
4	Placement & Training	<ul style="list-style-type: none"> Provided Training in Aptitude, Technical and Soft skills. Interpersonal skill training program was provided to the students before attending each Placement Interview. 305 Students got placed in various campus drives. 	Director – Placement and Training
5	Competency development for teaching and non-teaching faculty	<ul style="list-style-type: none"> 10 Professional development programs were organized for teaching and non-teaching faculty. 	All HOD's

		<ul style="list-style-type: none"> Faculty have attended 24 programs like FDP / Orientation / STTP / Workshops / Seminars 	
6	Academic and Administrative Audit(AAA)	<ul style="list-style-type: none"> Academic Audit and Administrative Audit was conducted by Internal & External Auditors. 	IQAC Coordinator
7	Industry Interaction/Collaboration	<ul style="list-style-type: none"> To improve the job opportunities of the graduates 27 MOU's / Collaborations with different industries has been signed. 	All HOD's and Director – Placement and Training
8	Infrastructure Development	<ul style="list-style-type: none"> For infrastructure maintenance 170 Lakhs has been spent. For the purchase of books / E-books / Journals / E-Journals, 7.58 Lakhs has been spent. 48 MBPS bandwidth of internet connectivity has been provided 	IQAC Chairperson
9	Value Added Program(VAP)	<ul style="list-style-type: none"> Conducted 41 Add-on programs. Students more than 2191 have enrolled in Add on and got Certification. 	All HOD's
10	Co-curricular and Extra-curricular activities	<ul style="list-style-type: none"> Organized 10 extension and enriched programs – NSS / NCC / YRC / RED cross Received 9 awards for extension activities More than 1635 Students have participated in the above said extension activities 57 students have received outstanding awards for Sports / Cultural 	All HOD's
11	Admission Process	<ul style="list-style-type: none"> Counseling awareness program was conducted for School students. Bridge course was conducted before the academic year Through Government agencies scholarships 1292 students have benefited. Through Non - Government agencies scholarships 334 students have benefited. 	Admission Coordinator
12	In-plant Training and Internship for Students	<ul style="list-style-type: none"> Students have undergone Fieldwork / internship / Project work in various companies 	Director – Placement & Training


IQAC Coordinator


21/5/19
Chairperson IQAC